

# District69 Darts Association Constitution

Adopted May 14 2019

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1 The NAME of the Association shall be *The District 69 Darts Association*.

2 The PURPOSE of the Association shall be:

- a) to provide members of this association with venues/opportunities to play darts in a friendly team environment.
- b) to foster friendship, sportsmanship, support and safety for darts players.
- c) to establish a code of ethics and standards of conduct to which all members shall be required to conform.
- d) to encourage the enactment of by-laws that would be beneficial to the Association and protect the interest of the Association and the general public.

District69 Darts Association By-laws

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ARTICLE 1 – INTERPRETATION

- 1 (1) In these bylaws, unless the context otherwise requires:
  - "directors" means the directors of the society for the time being;
  - "Society Act " means the Society Act of British Columbia from time to time in force and all amendments to it;
  - "registered address" of a member means the member's address as recorded in the register of members.
  
- (2) The definitions in the Society Act on the date these bylaws become effective apply to these bylaws.
  
- 2 Words importing the singular include the plural and vice versa, and words importing a male person include a female person and a corporation.
  
- 3 The District69 Darts Association shall hereinafter be referred to as the Association.
  
- 4 The word "member" shall mean any person or team who is accepted for membership in the Association.
  
- 5 A "member in good standing" shall mean any member or team who has:
  - (1) -joined/formed a District69 darts team accepted by the Association

AND

  - paid the annual dues to the District69 Darts Association at the rate set forth in the current District69 Darts Bylaws.
  - (2) A person not playing on a team (spare) may become a member in good standing by paying the required membership dues.

6 "Special Resolution" shall mean a resolution passed by a majority of members as are entitled to vote and are present at a general meeting of which written notice specifying the intention to propose the resolution as special resolution has been duly given to the membership not less than fourteen (14) days before the day for which the general meeting is called.

7 "Grievance" shall mean any behaviour that contravenes the Constitution, By-laws and code of Ethics of the Association. This will include harassment, verbal abuse and physical abuse at any and all Association functions.

8 The gender specific expressions (he, hers etc.) shall apply equally to all members.

9 A quorum shall be defined as 5% of the membership for AGM/EGM, and 5 for executive meetings.

#### ARTICLE 2 – GENERAL

2 ) A special resolution shall be required to amend the constitution and the By-laws.

3 ) The fiscal year of the Association shall begin on the first day of June and end on the last day of May of each year.

4 ) Any member in good standing shall have the right to inspect the financial records of the Association at the conclusion of any general meeting.

5) The association shall be non-partisan in all matters involving political, religious, or racial matters; and no discussions or debates on these subjects shall be permitted at any meeting of the association, unless directly related to the normal functioning of the association.

#### ARTICLE 3 – MEMBERSHIP

1 The members of the society are the applicants for incorporation of the society, and those persons who subsequently become members, in accordance with these bylaws and, in either case, have not ceased to be members.

2 A person may apply to the directors, or a team captain for membership in the society and on acceptance by the directors, or a team captain is a member.

3 Every member must uphold the constitution and comply with these bylaws.

4 The amount of the first annual membership dues must be determined by the directors and after that the annual membership dues must be determined at the annual general meeting of the society.

5 A person ceases to be a member of the society

- (a) by delivering his or her resignation in writing to the secretary of the society or by mailing or delivering it to the address of the society,
  - (b) on his or her death or, in the case of a corporation, on dissolution,
  - (c) on being expelled, or
  - (d) on having been a member not in good standing for 12 consecutive months.
- 6 (1) A member may be expelled by a special resolution of the members passed at a general meeting.
- (2) The notice of special resolution for expulsion must be accompanied by a brief statement of the reasons for the proposed expulsion.
- (3) The person who is the subject of the proposed resolution for expulsion must be given an opportunity to be heard at the general meeting before the special resolution is put to a vote.
- 7 All members are in good standing except a member who has failed to pay his or her current annual membership fee, or any other subscription or debt due and owing by the member to the society, and the member is not in good standing so long as the debt remains unpaid.
- 8 A member in good standing has the right to:
- (1) Attend, speak, and vote at the Annual General Meeting, and Special General Meetings (if called).
  - (2) Hold office on the executive of the association.
  - (3) Play league games on their team.
- 9 A member in good standing may have their standing revoked and/or be asked to leave the league/association when they have:
- (1) wilfully and knowingly caused another member bodily harm.
  - (2) failed to uphold the constitution and it's by-laws.
- 10 All members agree to settle disputes and disagreements, which cannot be resolved among themselves within the By-laws, by arbitration as decided by the board of directors. All members agree that the decision of the directors is final and binding.
- 11 On being admitted to membership, each member is entitled to, and the society must give the member access, without charge, a copy of the constitution and bylaws of the society.

- 12 Free lifetime membership will be awarded to any individual who completes a nine (9) dart game of 501, or a perfect out of 170.
- 13 Replacement players after January 1, pay \$15,00. All replacements must be approved by the Executive.

#### ARTICLE 4 – FEES

- 1 The scale of fees and annual dues for membership shall be determined from time to time by the Board of Directors and submitted to the membership for ratification.
- 2 The annual dues for membership shall be set at Thirty dollars (\$30.00) per year,
- 3 Team sponsorship fee shall be One Hundred Twenty-Five dollars (\$125.00) per year.
- 4 Annual membership dues are due and payable on the first night of league play, and not later than the end of the third week of league play.
- 5 Executive Officers will pay upfront and then, once the term is near completion will be refunded their membership dues providing that they have attended 70% of the scheduled meetings.
- 6 Spares pay five dollars (\$5.00) per night until full membership is reached – no charge after that.

#### ARTICLE 5 – GOVERNING BODY

- 1 The governing body of the association shall be the current officers of the Board of Directors as elected by the membership at the AGM.
- 2 The officers of the Board of Directors shall consist of:

President, Vice-President, Secretary/Treasurer,  
Statistician Event /Prize Coordinator, Three (3)  
Directors, Past President
- 3 The duties of the officers shall be (but not limited to):

President –

  - a) The president is the chief executive officer of the society and must supervise the other officers in the execution of their duties.
  - b) Preside at all meetings of the association;
  - c) Preside at all meetings of the Board of Directors;
  - d) Not, while presiding at meetings of the Association, exercise his/her vote on motions, except in a case of a tie.

Vice-President –

- a) In the absence of the President, perform the duties of the President;
- b) Perform all other duties assigned by the president;
- c) In the event that the President cannot complete the term of office, assume all duties and responsibilities of the President until the end of the term.

Secretary/Treasurer –

- a) Keep accurate record of the meetings of the Association and of the directors;
- b) Give proper notice of all meetings, and provide/post minutes within two weeks of the meeting;
- c) Be responsible for all correspondence;
- d) All Constitutional updates of the Association;
- e) Collect all fees and other moneys owing to the Association and keep an accurate record of all moneys received and dispersed;
- f) Shall pay all bills as authorized by the Board;
- g) Shall prepare itemized financial reports/statements as required.
- h) Have custody of all records and documents of the society
- i) Maintain the register of members.

Statistician/Web Admin –

- a) Maintain the Association website;
- b) Collect and post player/team statistics;
- c) Post other information as required.
- d) Shall provide hard copies of schedules and stats as requested by the executive.

Event /Prize Coordinator (Director) –

- a) Acquire and organize prizes for association events as directed by the executive;
- b) Helps set up/clean up association events as required;
- c) Does have a vote at executive meetings.

Three (3) Directors –

- a) Act as representatives of the membership to the Board of Directors;
- b) Assist the president as required.
- c) The directors may meet at the places they think fit to conduct business, adjourn and otherwise regulate their meetings and proceedings, as they see fit.
- d) The directors may from time to time set the quorum necessary to conduct business, and unless so set the quorum is a majority of the directors then in office.
- e) The president is the chair of all meetings of the directors, but if at a meeting the president is not present within 30 minutes after the time appointed for holding the meeting, the vice-president must act as chair, but if neither is present the directors present may choose one of their number to be the chair at that meeting.

- f) A director may at any time, and the secretary, on the request of a director, must, convene a meeting of the directors.
- g) Shall form a committee to recruit new players.

#### Past President

- a) Shall attend all executive meetings to provide historical context and advice.
- b) shall have a vote.
- c) shall remain in office until a new president is elected.

Officers of the Board of Directors shall be elected from members in good standing at the AGM, by the members in good standing present at the AGM.

The term of office shall be from June 1 to May 31 of the following year.

The signing authorities shall be President, Vice-President, Secretary/Treasurer.

## ARTICLE 6 – BY-LAWS OF THE CONSTITUTION

- 1 The BYLAWS OF THE CONSTITUTION shall govern the workings of the organization (not darts play).
- a) The Complete Constitution shall consist of:
  - A current Copy of the Constitution
  - A current Copy of the Amendments to the Constitution
  - A current Copy of the Bylaws
  - A current Copy of the District69 Darts Rules and Courtesies
- b) The Complete Constitution shall be kept by the President and the secretary/treasurer (hard copy), and by the Statistician (digital copy on-line) at a site accessible by the general membership.
- c) A hard copy of the complete constitution shall be present at all meetings of the association.
- 2 These bylaws must not be altered or added to except by special resolution.

## ARTICLE 7 – ELECTION OF OFFICE

- 1 The Election of all officers and directors shall take place at the AGM. Elections shall be by a written ballot and all votes must be cast in person. If there is more than one candidate for a single position, the candidate receiving the greatest number of votes shall be elected.
- 2 All ballots must be destroyed once the elections have been concluded.

## ARTICLE 8 – MEETINGS

- 1 General meetings of the society must be held at the time and place, in accordance with the Society Act, that the directors decide.
- 2 The MEETINGS of the association shall be:
  - Annual General Meeting (AGM)
  - Extraordinary General Meeting
  - Meetings of the elected executive officers

A QUORUM must be present at the agreed time and place of the meeting for the meeting to proceed.
- 3 Every general meeting of the membership, other than an annual general meeting, is an extraordinary general meeting.



- 4 The directors may, when they think fit, convene an extraordinary general meeting.
- 5 Notice of a general meeting shall specify the place, the date, and the hour of the meeting, and in a case of special business, the general nature of that business. Notification of general meetings shall be given to members not less than two (2) weeks before the day on which the general meetings shall be held.
- 6 Extraordinary meetings of the membership shall be held at such times as the President and/or Board of Directors may determine.
- 7 The first annual general meeting of the society must be held not more than 15 months after the date of incorporation and after that an annual general meeting must be held at least once in every calendar year and not more than 15 months after the holding of the last preceding annual general meeting

#### ARTICLE 9 – PROCEEDINGS AT MEETINGS

- 1 Where not provided for in the by-laws, the order of procedure at meetings of the Association shall be accorded to Robert's Rule of Parliamentary Procedure.
- 2 Special business is
  - (a) all business at an extraordinary general meeting except the adoption of rules of order, and
  - (b) all business conducted at an annual general meeting, except the following:
    - (i) the adoption of rules of order;
    - (ii) the consideration of the financial statements;
    - (iii) the report of the directors;
    - (iv) the report of the auditor, if any;
    - (v) the election of directors;
    - (vi) the appointment of the auditor, if required;
    - (vii) the other business that, under these bylaws, ought to be conducted at an annual general meeting, or business that is brought under consideration by the report of the directors issued with the notice convening the meeting.
- 3
  - (1) Business, other than the election of a chair and the adjournment or termination of the meeting, must not be conducted at a general meeting at a time when a quorum is not present.
  - (2) If at any time during a general meeting there ceases to be a quorum present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.
  - (3) A quorum is 25% of the general membership.
- 4 If within 30 minutes from the time appointed for a general meeting a quorum is not present, the meeting, if convened on the requisition of members, must be terminated, but in any other case, it must stand adjourned to the same day in the

next week, at the same time and place, and if, at the adjourned meeting, a quorum is not present within 30 minutes from the time appointed for the meeting, the members present constitute a quorum.

#### ARTICLE 10 – DISSOLUTION OF THE ASSOCIATION

- 1 In the event of dissolution, the assets of the Society shall be paid to such a charitable organization that the Executive shall determine,

#### ARTICLE 11 – GRIEVANCE

- 1 The Grievance Committee shall consist of three (3) members, namely a chairperson and two members, who shall not be members of the same team, appointed by the Board Of Directors.
- 2 The Grievance shall be submitted in writing, not later than 7 Days of the dispute.
- 3 The Grievance Committee shall investigate the complaint as thoroughly and quickly as possible by -
  - a) Meeting with the aggrieved parties individually or together and attempt to resolve the situation in an informal and amicable manner.
  - b) If a resolution has not been reached, the Committee shall convene a formal meeting to be attended by the Committee, all involved parties, and any witnesses as may be necessary.
  - c) Based on this meeting, the Committee shall make such determinations about fault, unethical behaviour, or violation of rules as the situation and context may warrant.
  - d) The Committee shall further prescribe such disciplinary action as it deems appropriate.
  - e) All parties, including the Board of Directors shall be informed of the decision as soon as possible.
- 4 Failure of the alleged violating member(s) to appear at either hearing shall be considered to be a plea of no contest. The Grievance Committee shall then act on the evidence before it.
- 5 The Grievance Committee Chairperson shall prepare a written confirmation of the final decision and outline all actions to be taken regarding the complaint, to be signed by the President and Vice President. A copy shall be forwarded to all parties involved in the complaint.
- 6 Upon completion of these duties, the Grievance Committee shall be dismissed.